

BOARD POLICY LETTER

5 FEBRUARY 1970R  
REVISED & REISSUED 12 AUGUST 1975 AS BPL  
(Revision in Script)

Remimeo  
All Orgs  
All SHs

CANCELS  
HCO POLICY LETTER OF 5 FEBRUARY 1970  
ISSUE II  
SAME TITLE

SCIENTOLOGY (R) REFUNDS  
WRIT OF EXPULSION AND WAIVER

As part of the published Code of Reform, any parishioner requesting a refund for Ministerial training or counselling actually received or received in part and still available but undelivered only because of departure of the person requesting, is hereafter issued a Writ of Expulsion, in substitution for an SP declaration.

HANDLING OF

A Writ of Expulsion is handled administratively as were SP Orders when they were used. This is covered by HCO Policy Letter 7 June 1965 "Entheta Letters & Dead File, Handling of", and the addition HCO Policy Letter of 25 Sept 1965.

Briefly, it is handled as follows:

The Ethics Officer or HCO Area Sec issues the Writ of Expulsion and Waiver. He informs the parishioner requesting the refund of the recourse steps, including A to E. He then has him read and sign the waiver.

His folders are filed in the Deadfile. The Writ of Expulsion is stamped with the Entheta Stamp. This is the usual Entheta to Central Files to Ethics Deadfiles stamp.

Central Files handles per policy by replacing the person's file with a Dummy stamped "Entheta" and sends the file folder to Ethics Deadfile.

Addresso types "Writ of Expulsion" on the person's plate and puts it in the Deadfile drawer.

The Writ and any folders then go back to Ethics as before. Ethics sends a copy of the Writ to other orgs.

Ethics makes out cards and sends to other orgs, even though they received the Writ of Expulsion, in case the person shows up in another area, at which point Ethics has full data on the person and acts accordingly.

Data regarding any parishioner requesting a refund of offerings must always be sent to Legal. Refunds are handled exactly per BPL 14 Nov 74, "Refund Repayment Claims".

Dianetic (R) refunds are further covered in HCO Policy Letter of 23 May 1969 "Dianetic Contract" and are handled exactly per that policy.

THE FORMS

The following is the only waiver and Writ of Expulsion to be used for any parishioner requesting and receiving a refund of his donations to Scientology. When the waiver is signed, the Writ of Expulsion is issued in the form as shown above.

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TO: THOSE CONCERNED

FROM: HUBBARD COMMUNICATIONS OFFICE

SUBJECT: WRIT OF EXPULSION

DATE: \_\_\_\_\_

(Name), parishioner, of (address) no longer being in agreement with or willing to support the stated aims of Scientology as evidenced by a request for Refund of his offerings made to the Church, is on this date duly expelled from The Church of Scientology of California.

He may not receive spiritual counselling or training in any Church of Scientology until he has performed an act of contrition and availed himself of recourse to re-enter the Church. The first such recourse is: "FIND OUT WHO YOU REALLY ARE."

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TO: THOSE CONCERNED

FROM: HUBBARD COMMUNICATIONS OFFICE

SUBJECT: WAIVER AND WRIT OF EXPULSION

I, (name), no longer being in agreement with the stated aims of the Church of Scientology nor considering that I can benefit from its ministrations, request refund of offerings I have made to the Church.

I agree, by way of consideration, upon receipt of such refund, to waive all rights I may have as a Scientologist and to take no legal action against L. Ron Hubbard, any person or Scientology Organization, in respect to or arising out of any Scientology course or other service rendered before this date and in full understanding that I may not again obtain spiritual counselling or training from any Church of Scientology and that this document is formal notification to me of my expulsion from The Church of Scientology of California.

I further understand that such expulsion is not without recourse, such recourse being initiated by an Act of Contrition, and I am fully informed as to what this recourse entails.

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

WITNESS \_\_\_\_\_

All Scientology refunds are handled per this Policy.

Mary Sue Hubbard  
Controller

Revised & Reissued as BPL  
by Flag Mission 1234 2nd  
Molly Gilliam

Approved by the  
Commodore's Staff Aides

and the  
Board of Issues

and the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

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